

**Cleaner P/T**

**Job Description**

Post Title: Cleaner

Hours: 20 per week

Salary: £8,152pa

Holiday: 23 days year

Base: Norden Farm Centre for the Arts, Maidenhead

Reporting to: House Manager

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| **Job Summary** |

The Cleaner will work with the other part time cleaners (x2) to clean Norden Farm to a high standard.

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| **Key Responsibilities** |

1. Ensure that the building is cleaned to a high standard
2. Ensure good communication with the House Manager and Caretaker

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| **Hours of work** |

Total of 20 hours per week.

Weekly schedule:

Mon – Fri: 6.00am – 10am

(Norden Farm is open to the public seven days per week, Monday 10am – 5pm, Tuesday to Saturday from 10am – 11pm and Sunday 10am – 10.30pm)

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| **Person Specification** |

The Cleaner will be responsible, honest and reliable. In addition to good verbal communication skills they should understand safe working practices and health and safety legislation, be well-organised and capable of prioritising their own work.

They should be happy to work on their own. They will be flexible and enjoy a varied routine. They must be prepared for an early start and be reasonably fit